

**Portfolio:** dariandube.online

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## **Education**

**University of Hartford:** Fall 2022 - Spring 2024 Bachelor's degree - Visual Communication Design

CT State Tunxis: Fall 2019 - Spring 2022 Associate degree - Visual Fine Arts

**Branford Hall Career Institute: 2016 - 2017** 

Paralegal Certificate

# Accolades

CADC Awards 2024:

**Excellence in Student Animation** 

University of Hartford: Fall 2022 - Spring 2024

Graduated Magna Cum Laude Artistic Merit Transfer Scholarship Dean's List - F22, S23, F23, S24

CT State Tunxis: Fall 2019 - Spring 2022 41st Annual Juried Student Art Exhibition

Best Digital Illustration in Show

Artwork selected for permanent collection Academic Discipline Award: Graphic Design Leadership & Service Award: Art Club: 2020-2022

#### Skills

Soft: Hard: Reliable Canva WordPress Adaptable SEO Knowledge Fast Learner Collaborative Microsoft Office Self-Motivated Digital Marketing **Detail-Oriented** Digital Illustration **Creative Thinking** Adobe Creative Suite

# **Relevant Design Work**

**Designer:** Civic Design

August 2022 - December 2022

A student-run creative agency which worked with local businesses and nonprofits in the Hartford area Held strategy and discovery meetings with clients to address

problems and come up with creative solutions

Utilized creative thinking to design solutions for clients

Book Illustrator: 24K: The Summer Saga

July 2022 - August 2022

A freelance opportunity for book illustration Converted illustration into vectorized image Held meetings with client for art direction and updates

# **Experience**

Print and Marketing Specialist: Staples

July 2022 - Present

Create client relationships to generate consistent projects
Consult with customers to understand needs and solutions
Use order intake tools to capture accurate project details
Operate regular and wide-format CMYK laser printers
Process transactions, print orders, shipments and returns
Maintained a clean work environment
Assist customers with self-service printers and computers

**General Merchandise Expert:** Target

November 2020 - January 2021
Stocked and back-stocked merchandise
Processed transactions and shipments
Maintained a clean work environment

**Sales Associate:** Staples *March 2018 - July 2020* 

Completed transactions, refunds, exchanges, recycling

Assembled furniture Restocked merchandise

Legal Receptionist: Marinosci Law Group

June 2017 - August 2017

Managed and drafted files, supplies, mail, calls, letters, memos,

legal documents and research

Witnessed, notarized and E-filed documents

Retail Merchandise Associate: HomeGoods

April 2017 - June 2017

Completed markdowns, refunds, exchanges, and transactions

Assembled furniture and merchandise

Handled a high-paced multitasking environment

Paralegal Intern: Sheffy, Mazzaccaro, DePaulo & DeNigris, LLP

October 2016 - December 2016

Managed files, letters, memos, documents

Prepared and drafted E-files, legal documents and research

### References

Cindy Lau: Design Professor cindylatte06@gmail.com 516.353.4201 John Nordyke: Design Professor nordyke@hartford.edu 860.992.9106

Alan Poulin: Store Manager alan.poulin@staples.com

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